

# CREDIT PROCEDURES

When a new account is obtained, it is the responsibility of the Sales Representative to establish billing procedures and follow through with the customer credit information. The following procedures must be followed if you wish your accounts to be billed by ATLAS VAN LINES.

- 1) ***A completed Credit Application must be forwarded to the Credit Department***
- 2) ***A Dun & Bradstreet Credit report will be obtained by ATLAS VAN LINES at a cost of \$50.00 inc tax per report***
- 3) ***Credit Limit – With potential expected volume provided by Sales Person along with review of the credit documents; a Credit Limit and Customer Number will be assigned for the account***