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Reporting Transition to AtlasNet

TO: All Atlas Agents

DATE: August 25, 2025

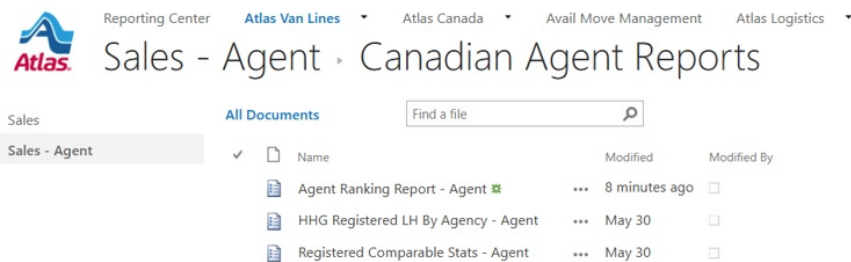
SUBJECT: Reporting Transition to AtlasNet

Good Afternoon,

We are pleased to advise that the reporting transition to AtlasNet is in progress. This next phase of the IT transition will now allow you to retrieve relevant reports similar to those you had in AS400 (IVAN).

The following reports are now available in the **Reporting Center** in AtlasNet:

- Agent Ranking
- HHG Registered LH By Agency – Agent
- Registered Comparable Stats – Agent



How to Access the Reporting Center

Before you try to Access Reports:

It is very critical that you observe this first step to **set up/create the users** you would like to access these reports.

Attached is an extensive guide on how the Security Admins can grant user access as needed.

[AtlasNet Security Administration Guide - Granting Report Access](#)

Whenever the security admin for your agent branch is setting up a new user for AtlasNet, they must select the "Reporting Center" option on the security form and check which reports they need to access along with the agent codes in the group.

Once the new user is setup the user must wait 1 hour for the Reporting Center security changes to sync.

If the security admin still has questions, please contact the Atlas Service Desk at servicedesk@atlasworldgroup.com or direct at 1-800-235-9776. We will continue to add more reports as they are finalized.

Sincerely,

Camille Stewart-Edwards
SVP, Finance
Atlas Canada



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